

Borough Council of
**King's Lynn &
West Norfolk**



Audit Committee

Agenda

Monday, 23rd March, 2026
at 4.30 pm

in the

**Council Chamber, Town Hall, Saturday
Market Place, King's Lynn and available
for the public to view on [WestNorfolkBC
on YouTube.](#)**

Borough Council of
**King's Lynn &
West Norfolk**



King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
Fax: 01553 691663

Friday 13th March 2026

Dear Member

Audit Committee

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Monday, 23rd March, 2026 at 4.30 pm** in the **Council Chamber, Town Hall, Saturday Market Place, King's Lynn PE30 5DQ** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies

To receive any apologies of absence.

2. Minutes (Pages 5 - 13)

To approve the minutes from the Audit Committee held on 17th February 2026.

3. Declarations of Interest (Page 14)

Please indicate if there are any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdraw from the room whilst the matter is discussed.

These declarations apply to all Members present, whether the Member is part of the meeting, attending to speak as a local Member on any item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the Chairman proposed to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. Members Present Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman

6. Chair's Correspondence (if any)

7. Corporate Risk Management Report Update (Pages 15 - 21)

8. Internal Audit Progress Report (Pages 22 - 64)

9. Internal Audit Plan (Pages 65 - 101)

10. Committee Work Programme 2025/2026 and Forward Decision List (Pages 102 - 115)

To note the Committee's Work Programme for 2025/2026.

11. Date of Next Meeting

To note that the date of the next meeting of the Audit Committee will take place on the 15th June 2026 at 4:30pm.

To:

Audit Committee: S Bearshaw, T de Winton (Vice - Chair), P Devulapalli, A Dickinson, B Jones, P Kunes, B Long, A Moore and A Ryves (Chair)

Officers:

Debbie Ess, Senior Corporate Governance Officer

Teresa Sharman, Head of Internal Audit

Carl Holland, Assistant Director for Finance and Deputy Section 151 Officer